



Natural Resources Conservation Service
1201 NE Lloyd Blvd., Suite 900
Portland, Oregon 97232

December 28, 2006

OREGON BULLETIN OR 180-2007-1

SUBJECT: New HEL and Wetland Determination Ledger and website

Purpose: To provide guidance and usage of the new HEL and Wetland Determination Ledger and website.

Expiration Date: September 30, 2008

Background: The Natural Resources Conservation Service (NRCS) has the responsibility to ensure compliance with the HELC/WC provisions as set forth in 180-V-NFSAM 4th edition. Ledgers are used in field offices to track progress on HEL and wetland determinations and meet policy under the NFSAM Part 510.20. Currently, these ledgers are not standardized and have caused confusion in the field. In addition, compilation of data at the basin and state levels is difficult to obtain because there is no set format or delivery mechanism for field offices to use in providing reports to the Resource Soil Scientist (RSS) or State Program Lead.

The development of the HEL and Wetland Determination Ledger will provide a standardized form that will bring consistency in documenting HEL and wetland determinations. It will also provide a mechanism to acquire reports and identify timely assistance to field offices.

Procedure:

Each field office will start using the new HEL and Wetland Determination Ledger and discontinue the use of any other ledger currently being used.

Field offices are to record all determinations for FY 2007 electronically. A hard copy of the ledger may be retained in the field office. To access the HEL and Wetland Determination Ledger for your county follow these instructions:

MORE

DIST:
AO

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Go to the Oregon NRCS Home page <http://www.or.nrcs.usda.gov/>

On the right hand side of the web page, under Information For: click on "Oregon NRCS Employees"

Scroll down to Other/Misc. and click on "HEL Wetland Determinations"

Select the region that your county is in. Regions are based on the servicing RSS (see Below)

Klamath: (Jason Outlaw; RSS)

Jackson, Josephine, Douglas, Curry, Coos, Klamath, Harney, Lake counties

Tangent: (Theresa Kunch)

Tillamook, Columbia, Clatsop, Washington, Multnomah, Yamhill, Clackamas, Polk, Marion, Linn, Lane, Lincoln, Benton counties

LaGrande: (David Trochlell)

Hood River, Wasco, Sherman, Jefferson, Crook, Deschutes, Morrow, Gilliam, Umatilla, Wheeler, Grant, Wallowa, Union, Baker, Malheur counties.

Select the excel spread sheet for your county. The connection to the server may take a few seconds – please be patient.

Enter the data and SAVE when your finished

Field offices are to ensure all determination data for FY2007 is updated monthly in the electronically system. The Resource Soil Scientist for each region will review field offices HEL and Wetland determination activities quarterly to ensure timely assistance.

The State office will compile all field offices HEL and Wetland determination data electronically in August.

Contact: If you have any questions regarding the new HEL and Wetland Determination Ledger or the use of the Website, please contact Todd Peplin, Farm Bill Specialist, at 541-923-4358 ext 131.

A handwritten signature in black ink that reads "William B. White". The signature is written in a cursive, flowing style.

BILL WHITE
Leader - Programs